



### MERCHANDISE RETURN AND ORDER FORM

Return To: 2623 Pleasant Hill Rd. Pleasant Hill, CA 94523. Complete and return this form with merchandise. Send insured and postage-paid. We will refuse returned packages sent COD. We will refund shipping cost if we made an error or your product was defective. **All claims must be submitted within 30 days of receiving your order.** If you need assistance please call 1-844-510-6398.

Name \_\_\_\_\_ Distributor/Customer # \_\_\_\_\_  
 Address \_\_\_\_\_ Order # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Daytime Phone (    ) \_\_\_\_\_  
 Zip Code \_\_\_\_\_ Country \_\_\_\_\_ Evening Phone (    ) \_\_\_\_\_

#### LIST OF ITEMS RETURNED

| Reason Code | Item Number | Quantity | Description of Item | Size | Price Each |
|-------------|-------------|----------|---------------------|------|------------|
|             |             |          |                     |      |            |
|             |             |          |                     |      |            |
|             |             |          |                     |      |            |

↑ **\*\* To speed up your return, we ask that you provide the reason for your return by placing one of the following codes in the left column indicated by the arrow.**

- |   |  |                                |                          |
|---|--|--------------------------------|--------------------------|
| <b>RBO</b> Backorder received too late* | <b>RNP</b> Not as pictured or described* (explain below) | <b>RWS</b> Wrong size*         | <b>CODR</b> COD Refused* |
| <b>RDA</b> Damaged                      | <b>RDQ</b> Disappointed in quality (explain below)*      | <b>RCH</b> Changed my mind*    |                          |
| <b>RDE</b> Defective (explain below)    | <b>ROW</b> Ordered wrong size*                           | <b>RWI</b> Wrong item shipped* |                          |
| <b>RNO</b> Item not ordered*            | <b>ROT</b> Other (explain below)*                        |                                |                          |

Explanation \_\_\_\_\_  
 \_\_\_\_\_

Re-order items below       Refund

| Item Number | Quantity | Description (Items you want to re-order) | Size | Price |
|-------------|----------|--|------|-------|
|             |          |  |      |       |
|             |          |  |      |       |